OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

PPCMB Board Special Meeting Minutes

Tuesday, September 23, 2025

** Began Recording**

Karla Schreiber, Chairperson, called the meeting to order at 10:04 am (meeting was delayed due to technical difficulty) and made a prefatory statement that the meeting was being conducted pursuant to the PPCMB's Remote Attendance Policy, as posted on the website of the Office of the Attorney General.

Roll Call

Board Members Springfield:

Lisa Kaigh – Present via Webex in Springfield Office
Pam Blackorby – Absent

Board Members Chicago:

Karla Schreiber – Present via Webex
Matt Rogina- Present via Webex in Chicago Office
Maxwell Schmidt- Absent

Non-Board Members Chicago:

Kathy Tedesco- Present via phone and Webex
Eileen Pratt- Present via Webex in the Springfield Office

A quorum of the PPCMB was in attendance.

Review of meeting minutes of September 10, 2025

Karla Schreiber asked the Board if there were any comments, questions or concerns regarding the draft minutes of the special meeting, held on September 10, 2025. No comments, questions or concerns were received from the Board. Karla Schreiber asked that the minutes of these meetings be approved as presented. Matt Rogina so moved, and Lisa Kaigh seconded the motion. A roll call vote of the Board members was taken, and "yes" votes were received from Karla Schreiber, Matt Rogina and Lisa Kaigh. The motion to approve the minutes passed unanimously.

Old Business-

There was no Old Business to come before the board.

New Business

Agenda item 1: FY26 Mitratech Team Connect-Redesign Project

Eileen Pratt stated that the Chief Technology Officer has submitted a request for Mitratech to provide additional support services and hours in assessing and fixing some issues related to the TEAM CONNECT Application for the Redesign project. These additional hours will address and fix some recurring issues in several bureaus that are already in the production stage with TEAM CONNECT.

TeamConnect software provides us with a customized unified case management platform that reflects the various workflows throughout the office. Our attorneys and support staff use this platform to docket, store and track a variety of documents related to our cases.

The original redesign project was posted as a Sole Source on the Illinois Bulletin and presented to the board.

Office Services will amend the current contract with MitraTech adding $203,500.00 which will include additional 1,100 hours at a flat rate of $185.00 to complete the Redesign project.

Karla Schreiber asked if there were any comments or questions regarding the documentation for this purchase.

No comments or questions were received from the Board.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Matt Rogina so moved and Lisa Kaigh seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Lisa Kaigh and Matt Rogina. The motion to adjourn passed unanimously.

The meeting adjourned at 10:10 am.

*Recording ended**